



Bay Leasing & Investment Limited

SECURE YOUR FUTURE®

Eunoo Trade Centre Level 18 52-53 Dilkusha C/A Dhaka
Phone: +88 02 223352504 (Hunting), Fax: +88 02 223352503, Email: info@blilbd.com

www.blilbd.com

NOTICE OF THE 28th ANNUAL GENERAL MEETING

Notice is hereby given that the 28th Annual General Meeting (AGM) of Bay Leasing & Investment Limited will be held on **August 28, 2024 at 11.30 a.m** to transact the following business. The AGM will be held under Hybrid System as a physical presence at Conference Hall (2nd floor), Institution of Engineers (IEB), Ramna, Dhaka and virtual presence by logging the link <https://bayleasing.bdvirtualagm.com>

AGENDA

01. To receive, consider, and adopt the Audited Financial Statements of the Company for the year ended on 31st December 2023 together with the reports of the Directors and Auditors thereon.
02. To declare Dividend for the year ended 31st December 2023
03. To elect or re-elect Director(s).
04. To re-appoint the Statutory Auditor(s) for the year 2024 and fix their remuneration.
05. To re-appoint Compliance Auditor as per the Corporate Governance Code for the year 2024 and to fix their remuneration.
06. To transact any other business with the permission of the chair.

Dated, Dhaka
July 28, 2024

By order of the Board

Sharmin Akhter
VP & Company Secretary

Notes:

1. The Shareholders whose names would appear in the Members/Depository Register (CDBL) as on Record Date i.e. July 25, 2024 will be eligible to attend /participate and vote in the Annual General Meeting.
2. A member eligible to attend/Join and vote at the Annual General Meeting (AGM) may appoint a proxy to attend/Join and vote on his/her behalf. The Proxy Form, duly filled signed and stamped at BDT 20.00 must be sent through email to the share Department of the company at share@blilbd.com at least 48 hours before the time of holding the meeting.
3. Annual report-2023 along with attendance Slip, Proxy Form and Notice of the AGM are being sent to all the members by courier service/post/email address available with us as per CDBL record. These are also available in the company website: <https://www.blilbd.com>
4. Existing External Auditor M/s Pinaky & Company, Chartered Accountants have completed 1(one) year as Auditors of the Company appointed by the honorable Shareholders as per advice & approval of Bangladesh Bank. As per rule, they are eligible for re-appointment.
5. The retiring Director shall not be eligible for re-election as per Finance Company Act 2023.
6. The shareholders will be able to submit their questions/comments and vote electronically before 24 (twenty-four) hours before the commencement of the AGM and during the AGM. Detailed Login /Participation Process for joining 28th AGM through online/Digital Platform will also be available the company website: <https://www.blilbd.com>.

No benefit or gift in cash or kind shall be given to the shareholders for attending the 28th Annual General Meeting as per Bangladesh Securities and Exchange Commission's Circular No. SEC/CMRRCD/2009-193/154 dated October 24, 2013.